



May 18, 2018 ABOS Board Meeting

Meeting called to order at 3:04 p.m. Central

minutes

Time

In attendance: Tina Williams, Susan Parkins, Ann Plazek, David Kelsey, Brooke Bahnsen, Lori Berezovsky, Brock Hutchison, Kim McNeil-Capers, Kris Ringwalt, Michael Swendrowski, Brandon Thompson, Cathy Zimmerman, and Rose Huling

Secretary Minutes

The April 20, 2018 Board Minutes have been distributed to all board members and reviewed. Cathy moved that we accept the April Minutes as written. Michael seconded. Motion carried.

President's Report

Procedures

Tina stressed that as board members and committee chairs we need to know what our tasks are. Each chair should look and update the Goals and Task Lists by June 13, 2018. This will help immensely when looking at procedures and will be helpful as an overview. Tina suggested having a separate meeting in July on the Technology and Treasurer roles. We need to discuss all the angles and determine what is needed for the Technology Committee Chair and the Treasurer. Tina will send out a Doodle poll.

ODLOS Update

Tina reported that ODLOS is ramping up for the ALA Conference in June. We still haven't heard anything definite about Outreach Day or the parade. We will have a poster session at the Diversity Fair called "Bringing Outreach Data to New Levels" and will have an hour to speak on ABOS, BOIR, and outreach during News You Can Use.

Tina noted that she updates the Annual Conference document with information she's learned along the way, such as what we're responsible for, register by dates, etc.

ODLOS is asking all of their ALA affiliates to adopt a resolution to honor African Americans. Susan motioned to adopt the resolution. Michael seconded. Motion carried.

Visit Raleigh will give us 500 ABOS conference announcements with Raleigh information on them and send them to the New Orleans library so we don't have to print or ship them. Other items that need to be transported to the conference site, such as posters, could be shipped to an ABOS member who lives nearby so they can bring them to the conference.

Because we do have various printing needs, Tina suggested that we get an account set up with tax exempt where we can all look at proofs before ordering products, such as Vista Print.

ARSL

The ARSL Board met last week and talked about how we can participate in each other's conferences. They have the same apprehensions that we did. They have agreed to attend our conference and have a vendor table. The ARSL conference is in Springfield, IL, September 13-15. Two ABOS board members can go to the ARSL conference; they are waiving the booth fee and conference registration fees. It was decided that Tina and Michael live close to Springfield, IL and will attend. Michael offered to pay his expenses. Tina offered to pay for her way there. ABOS will pay for a hotel room for Tina. Susan moved that we send two representatives to the ARSL conference; Cathy seconded. Motion carried.

There was discussion on sending just one person to the ARSL conference, as well as budgeting for this and other conferences. A bigger issue was discussed: If ABOS doesn't pay for attending other conferences, is it fair to require board members to pay their own way? Currently, there isn't a requirement, but an expectation, that ABOS board members attend our conference. We also discussed site visits, and what the expectation is for them. Tina will email the board a question to include on the member survey related to this topic for guidance from the membership for a further discussion.

Annual Conference, Raleigh, NC

Tina shared that Matthews will support us on the entertainment and tents for Networking Night. Farber is covering the John Phillips Award, and ACORE will sponsor 3 Carole Hole Awards. Thorndike Cengage wants to do a workshop. It would be helpful for future boards to create a list on what we charge the vendors and what they sponsor.

Vendors can be emailed or called now.

Bookmobile Wrangling and Events

We will have a corner of the hotel parking lot for bookmobiles, although it may be in a different area than we thought. There are two forms for bookmobiles attending the conference: Attendance and Mileage Reimbursement.

The Events Committee is still securing speakers for the conference. We are still looking at opening speakers; Visit Raleigh is helping with this process.

There will be a library tour in Wake County Library in Cameron Village with appetizers.

Our conference is at the same time as the NC State Fair.

Presentation Proposals

We received two hardship cases from Aurora and Fountaindale Library in Illinois, who have submitted a joint proposal for a presentation on bookmobile safety, generators, etc. They'll use Matthews' bookmobile for their session.

Cathy moved that we offer them both the hardship waiver. Ann seconded. Motion carried.

There was discussion on whether or not board members should be presenters. They offer outreach expertise, but are also needed to cover the registration table, introduce speakers, and share conference responsibilities, as well as be ambassadors for ABOS. It was agreed that board members can present. Tina will send the committee descriptions of the proposals without any identifying information.

There was a glitch with the Google form for Poster Sessions. It has been corrected, but we currently don't have any applications for Poster Sessions.

Treasurer's Report

We took in \$833.00 in expenses and memberships last month. David reported that Jack Beard has been contacted to do an audit. American Family Insurance has finished the paperwork and will send it to Amigos for payment. David finished the charitable organization report. The Finance Committee will work on financial procedures. Vendor income will be included in the May financial report.

Lori moved to approve the Finance Report. Susan seconded. Motion carried.

Roundtrip airfare to Raleigh for a site visit comes to \$445.00. Cathy moved to approve reimbursing Tina for this expense. Michael seconded. Motion carried.

Committees

Advocacy: Kim reported that the committee has identified 50 publications that accept articles. The submission guidelines may differ for each of them. They will come up with some talking points and will have 1-2 people come up with ideas for topics. The committee will meet the first week of June.

Awards: Brock said that the committee is posting award applications to listservs and state libraries.

BOIR: Michael reported that the committee hasn't met yet this month. They are waiting to hear back from Counting Opinions, but to move forward they'll need a board approved strategic plan and a proposal. The strategic plan is complete and will give the board some more time with it before putting it up for approval. Cathy gave the board a run down of various fundraising opportunities, such as Amazon Smile and IBM Giving.

Several board members had to leave the conference call. None of the remaining committees had anything for the board to review.

All Committees: Tina reminded us to add committee notes to the 2018 Committees/Section 11 and Notes folder.

The Awards Committee will take on the recognition of ABOS members attending the conference who have won major awards, bookmobile anniversaries, etc. These will be announced at the conference.

ABOS 2019

Susan shared that the 2019 ABOS conference will be held in Denver, unless the pricing is out of our range. Tina said that Denver had a "Tier 1" rating, which indicates high pricing. Susan and the Long-Range Planning Committee will look at this issue.

David moved to adjourn the meeting. Brock seconded. Motion carried. Meeting adjourned 5:16 p.m. Central Time.