



## **ABOS Board Minutes**

**June 16, 2017**

The meeting was called to order by President Ann Plazek.

Present: Ann Plazek, Tina Williams, Brooke Bahnsen, M. Courtney, Marianne Thompson, Kim McNeil-Capers, Gina Fuller, Thomas Moore, Susan Parkins, and Rose Huling

Absent: David Kelsey, Michael Swendrowski

Secretary's Report for May 19, 2017 was approved with two name corrections.

Treasurer's Report - Monthly financial report for March & May 2017. The May Treasurer's report was approved. Brooke needs to correct the March financials.

### **Committee Reports:**

#### **Advocacy** - Susan/Kim

- Emails out re the completed State library lists.
- Amy and Zach were still finishing the Presentation toolkit.
- Some confusion regarding the mail out of letters to libraries regarding ABOS.
- Advocacy will revamp the letter ABOS Advocacy revised-2011 located in the Advocacy Committee folder.

**Awards** - David was absent so the information is updated from his email to the Board sent June 15, 2017

- 1 John Philip Nomination
- 2 Bernard Vavrek Scholarships Applications
- 13 Carol Hole Conference Attendance Award Applications
- The Awards Committee has re-contacted their assigned graduate schools again to inform graduate students of the Bernard Vavrek Scholarship.
- The committee will be meeting on Wednesday, August 2 to select winners.

#### **BOIR** - Repository/Database – Ann

- Committee hadn't met.
- Ann stated she would contact Michael about information for ALA.

#### **Conference Planning/Long Range planning** -- Ann & Tina

- Pittsburgh update

- Ann and Tina met with the CBD rep.
- The CP Committee has decided to plan evening events at the hotel to avoid the cost of transportation elsewhere. Wednesday night there will be a Networking Extravaganza. Tina is heading a subcommittee for this.
- We will provide information if people want to tour Pittsburgh.
- Conference schedule updates:
  - Wednesday:
    - there will be an introduction to the Conference by Mary Frances Cooper, Director, Carnegie Library and Chuck Arregia, Allegheny Bookmobile.
    - we'll have a welcoming proclamation from the Mayor.
    - Tina and Ann will provide an introduction to ABOS instead of ABOS 101 covering the Board and Committees.
    - Keynote Luncheon Speaker: Florri Lavoc, Reading is Fundamental Executive Director
    - evening event
  - Thursday:
    - will be Bookmobile and Vendor Day
    - investigating possible outdoor grilling event, Tina suggested we ask a vendor to cover this.
    - no evening event currently planned: possible dine-around if there are enough drivers available or ability to use the hotel shuttle. The Carnegie neighborhood is nearby.
    - possible separate Membership evening event.
  - Friday:
    - two workshop sessions
    - closing ceremony meal with City of Asylum Exiled Writers
  - Suggested by Gina: That we look into Networking Escape Rooms, her library has an Escape Room in a Box. Gina will send the information to Tina.
- EZregister changes:
  - Rose suggested that we add special accommodations and dietary needs.
  - Lunch costs, excluding alcohol, are \$30 for the keynote and \$20 for the closing.
- Vendor brochure should list the events separately to avoid confusion.

## **Marketing - Gina**

- Sent the Board quotes for different kinds of conference swag: badge ribbons, bumper stickers, lanyards, polo shirts, t-shirts, note flags and "Ask me about my..." icebreaker stickers.
- Will send out a poll about the the shirt colors.

- Will send out an email requesting articles about the committees for the newsletter.
- The option to order one or more unisex t-shirts during registration has been added to EZregister.

**Membership** - Courtney/Thomas

- Discussed what language we should use in our calls to libraries inviting them to bring their Bookmobile and/or Outreach vehicle to the conference.

**Nominations/Past Presidents** - Marianne

- Nothing to report

**Technology** - Tina/Rose

- Working on their project lists.
- Tina and Rose still need information on each committee's needs for the website.

**Old Business** - none

**New Business**

- Liability insurance

Ann will send the new quote out to the Board when she receives it.

**Announcements**

- Next meeting one week earlier on June 14.
- Thomas' birthday is June 13.

**Adjournment** - 5:25 p.m.